



**EMPLOYMENT APPLICATION**  
**(Only complete Applications will be considered)**

**PERSONAL INFORMATION: (PLEASE PRINT CLEARLY)**

Name _____ Social Security # _____			
First	Middle Initial	Last	
Address _____ City _____ State _____ Zip Code _____			
Telephone (____) _____ Have you or a relative worked at Macadoodles? Now? In the past? <input type="checkbox"/> Yes <input type="checkbox"/> NO			
Are you 21 years of age or over? <input type="checkbox"/> Yes <input type="checkbox"/> NO (proof of age or a work permit may be required)			
Have you been convicted of a crime? * <input type="checkbox"/> Yes <input type="checkbox"/> No			
• (Conviction will not necessarily disqualify an individual from employment)			

<b>In Case of Emergency Notify:</b>			
Name _____ Telephone (____) _____ Relationship? _____			
First	Middle	Last	
Address _____ City _____ State _____ Zip Code _____			

**AVAILABILITY**

Are you legally authorized to be employed in the U.S. (by law verification is require)? <input type="checkbox"/> YES <input type="checkbox"/> NO	
What position are you applying for? <input type="checkbox"/> Part-time <input type="checkbox"/> Full-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary	
What dates and hours are you available for work: _____ Are you available weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Total hours available per week: _____	
Date Available to start work: _____	

**SCHOOL MOST RECENTLY ATTENDED**

Name _____ Address _____	
City _____ State _____ Telephone (____) _____	
Last Grade	
Teacher/Counselor _____	Grade Completed _____ Average _____
Graduated? <input type="checkbox"/> YES <input type="checkbox"/> NO	Now Enrolled? <input type="checkbox"/> YES <input type="checkbox"/> NO

**MOST RECENT EMPLOYMENT:**

Company _____ Address _____	
City _____ State _____ Telephone (____) _____	
Position _____ Supervisor _____ Dates: From _____ To _____	
Wage _____ Reason for Leaving _____	
<b>DO WE HAVE YOUR PERMISSION TO CONTACT YOUR EMPLOYERS? <input type="checkbox"/> YES</b>	

Company _____ Address _____	
City _____ State _____ Telephone (____) _____	
Position _____ Supervisor _____ Dates: From _____ To _____	
Wage _____ Reason for leaving _____	

**REFERENCES:** (Please do not list family members.)

Name_____	Telephone (____)_____	Years Known_____
Address_____	City_____	State_____
Name_____	Telephone (____)_____	Years Known_____
Address_____	City_____	State_____

**EMPLOYMENT TEST**

**Part 1 - A**

.79            12.00  
.69            - 3.59  
2.39  
+3.79

**PART 1 – B**

List your answers in terms of bills and coins. (Example, \$4.58 would be 4 dollar bills, 2 quarters, 1 nicker, and 3 pennies.)

1. If the customer's order came to \$12.58 and they gave you a \$50.00 bill, what is their change?
2. If the customer's order came to \$5.22 and they gave you \$20.25, what is their change?

38.08  
- 25.25

**PART II**

- A. A customer complains that he was shortchanged by you, receiving only 12 cents change from \$2.00 instead of 21 cents. What would you do?
- B. Which do you consider more important as far as a retail store is concerned. Courteous, prompt service or quality merchandise?
- B. What do you consider to be the most important qualifications of a Macadoodles employee?
- D. You are working alone and your shift is due to end at 7 P.M. The individual who is scheduled to begin working at 7 P.M. does not show up. What do you do?

I certify that the facts set forth in this application are true and complete. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I further understand that Macadoodles is a drug and alcohol free workplace and I will be subject to pre-employment, post-accident, and random drug and alcohol testing. I hereby authorize Macadoodles to investigate all statements contained herein and the references listed above to give them any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release from all liability both Macadoodles and those who supply reference information. I understand that Macadoodles has a 60 day probationary period from date of hire; during that period Macadoodles may terminate my employment for any job-related reason.

Signature\_\_\_\_\_ Date\_\_\_\_\_